Data Protection Policy

Sample document for demonstration only

The school collects and keeps personal information about pupils, parents and staff so that we can run the school safely and meet our legal duties. We follow the General Data Protection Regulation (GDPR) and the Data Protection Act 2018.

We only keep information for as long as it is needed, we store it securely and we share it only with those who are entitled to it, such as the Department of Education. You can ask to see the information we hold about you or your child at any time.

To make a request, or if you have a concern, contact the school office. Our data protection notice is also given to each family on enrolment.